



State of Alabama Board of Examiners of
Nursing Home Administrators
4156 Carmichael Road
Montgomery, Alabama 36106

Katrina G. Magdon
Executive Secretary

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Dear Administrator:

In accordance with the Alabama Immigration Law we are now requiring that all licensees provide one time documentation that proves citizenship. **You are required to send to the Board immediately a copy of one of the following acceptable documents to prove citizenship. If information is not sent then your license will not be renewed.**

A person's citizenship can to be demonstrated by using any one of the following documents:

- (1) A driver's license or nondriver's identification card issued by the Alabama Department of Public Safety or the equivalent governmental agency of another state within the United States, provided that the governmental agency of another state within the United States requires proof of lawful presence in the United States as a condition of issuance of the driver's license or nondriver's identification card.
- (2) A birth certificate.
- (3) Pertinent pages of a United States valid or expired passport identifying the person and the person's passport number, or the persons United States passport.
- (4) United States naturalization documents or the number of the certificate of naturalization.
- (5) Other documents or methods of proof of United States citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952, as amended.
- (6) Bureau of Indian Affairs card number, tribal treaty card number or tribal enrollment number.
- (7) A consular report of birth abroad of a citizen of the United States of America.
- (8) A certificate of citizenship issued by the United States Citizenship and Immigration Services.
- (9) A certification of report of birth issued by the United States Department of State.
- (10) An American Indian card, with KIC classification, issued by the United States Department of Homeland Security.
- (11) Final adoption decree showing the person's name and United States birthplace.
- (12) An official United States military record of service showing the applicant's place of birth in the United States.
- (13) An extract from a United States hospital record of birth created at the time of the person's birth indicating the place of birth in the United States.

A legible photocopy or a copy in digital or other electronic formats of any of the above forms of identification are acceptable under this section of law. For anyone not able to demonstrate citizenship by one of the above methods, the law provides that an alien's immigration status must verified through the US Department of Homeland Security in accordance with 8 USC §1373(c).

Documentation must be sent to Katrina Magdon via email kmagdon@anha.org, faxed 334-244-6509, or mailed to ALBOEofNHA, 4156 Carmichael Road, Montgomery, Alabama, 36106. Should you have any questions or need further information, please do not hesitate to call the Board at (334) 271-2342.